

Hospice Admission Guidelines

1. The resident must be approved by the Erie St. Clair LHIN Care Coordinator for eligibility*, based on a comprehensive assessment.
2. CK Hospice will review all resident applications for admission and determine the ability to safely meet the care needs of each potential resident prior to accepting them onto the admission waitlist.
3. The resident is eligible for admission regardless of gender, age, race, religion or sexual orientation.
4. The resident must be living with a life-threatening illness and have a life expectancy anticipated as less than three months.
5. Goals of care have been established that reflect symptom management at end of life, rather than curative care. These must be understood and accepted by the resident and their Substitute Decision Maker (SDM) prior to admission. Symptomatic, psychosocial and spiritual distress will be addressed but no resuscitative measures will be initiated. Treatment of acute complications may still be undertaken for symptom management.
6. All residents will be required to designate a Substitute Decision Maker (SDM) by virtue of the hierarchy found in the Health Care Consent Act, or through a Power of Attorney for Personal Care.
7. All residents or their SDM will agree to and sign the Chatham-Kent Hospice Residential Care Agreement.
8. The resident will have access to the following allied services for consultation and treatment in accordance with their care plan needs and would be managed in a similar fashion as if the resident was in their own home:
 - Physiotherapy, Occupational Therapy, Respiratory Therapy
 - Volunteer Support and Services
 - Social Work Services
 - Pharmacy Services

*Eligibility criteria includes:

- Valid OHIP number
- Palliative Performance Scale (PPS) – 50% or less and eligible for either ESC LHIN nursing services and/or PSW services **NOTE – discussion may begin with PPS of 50%, however CK Hospice will be looking at offering admission when PPS 40% or lower.**
- Completed DNR Confirmation Form (accompanies pt. to hospice)
- Name of funeral home selected by resident/family
- Expected prognosis less than three months
- Home Pronouncement Plan (HPP) initiated or completed
- Discussion has taken place to turn off Implantable Cardioverting Defibrillator (ICD) if applicable
- Does not require a secure unit or physical restraints
- Documentation regarding MRSA, VRE, C Difficile as applicable
- NO indication of client Clostridium Difficile – unable to admit if known or expected C Diff
- Agreeable to Palliative Care Consultative Team (PCCT) assessment (community patients only)
- Discussion has taken place regarding treatment variables (chemotherapy, radiation)
- Goals of care consistent with End of Life

Further Information regarding admission process

- **The ESC LHIN is to be contacted in order to initiate the eligibility process and related forms.**
- If a patient is in hospital (CKHA) an order for Palliative/Supportive Care Referral may be initiated. Palliative Care staff will work with the hospital or community ESC LHIN Care Coordinator to complete the assessment and application to hospice. CK Hospice will work closely with the PCCT Team and LHIN Care Coordinators in hospital and community to develop a wait list through direct communication.
- Providers outside of Chatham-Kent will contact their local LHIN for assessment or connection to an ESC Care Coordinator, or contact CK Hospice directly for information or questions.
- CK Hospice may admit on weekends and holidays depending on bed availability and circumstances. The ESC LHIN Care Coordinator (In Office Care Coordinator) can assist with the process on weekends. Although the LHIN determines eligibility, the CK Hospice Clinical Resource Nurse or Care Manager will be the person who actually determines admission and collaborates with the LHIN Care Coordinator for bed offers and finalizing admission arrangements.

Chatham-Kent Hospice Clinical Leads:

Jennifer Johnson RN, BScN, CHPCN© – *Clinical Resource Nurse*. Jennifer is the primary contact for admissions to CK Hospice and will work closely with the LHIN Care Coordinators, PCCT Team, Hospice, Hospital Palliative Care Liaison, and physicians.

Maureen Eyres RN BScN MScN – *Care Manager*.

Maureen will be the secondary designate for admission support or questions.

Dr. Bob Mayo MD, CCFP – Lead Physician CK Hospice

CK Hospice CORE Palliative Care Family Physician Team:

Dr. Samantha Chandrasena; Dr. David Huffman; Dr. Donna Watterud, Dr. Jim Wheeler, Dr. Kate Bailey and Dr. Kamran Karatela. Dr. Ian Johnston is the Paediatric Resource Physician for CK Hospice

The Hospice CORE Physician Team will be available for admissions and coverage. If physicians from the community wish to assume care for their patients at hospice, they may do so under the terms of the CK Hospice Primary Care Physician Agreement, or may opt to share care or transfer care to the Hospice CORE Physician Team.

Contact info:

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