



# Admission Guidelines

## Hospice Admission Guidelines

1. The resident must be approved by the Erie St. Clair LHIN Care Coordinator for eligibility\*, based on a comprehensive assessment.
2. Chatham-Kent Hospice will review all resident applications for admission and determine the ability to safely meet the care needs of each potential resident prior to accepting them onto the admission waitlist.
3. The resident is eligible for admission regardless of gender, age, race, religion or sexual orientation.
4. The resident must be living with a life-threatening illness and have an anticipated life expectancy of less than three months.
5. Goals of care have been established that reflect symptom management at end of life, rather than curative care. These must be understood and accepted by the resident and their Substitute Decision Maker (SDM) prior to admission. Symptomatic, psychosocial and spiritual distress will be addressed but no resuscitative measures will be initiated. Treatment of acute complications may still be undertaken for symptom management.
6. All residents will have a Substitute Decision Maker (SDM) designated automatically in accordance with the hierarchy found in the Health Care Consent Act or through a legally appointed Power of Attorney for Personal Care.
7. All residents or their SDM when applicable will agree to and sign the Chatham-Kent Hospice Resident Care Agreement.
8. The resident will have access to Supportive Care services for consultation and treatment in accordance with their care plan needs, managed as if the resident were in their own home. This includes:
  - Physiotherapy, Occupational Therapy, Respiratory Therapy
  - Volunteer Support and Services
  - Social Work Services
  - Pharmacy Services

### **\*Eligibility criteria includes:**

- Valid OHIP number
- Palliative Performance Scale (PPS) - 50% or less and eligible for either ESC LHIN nursing services and/or PSW services NOTE - discussion may begin with PPS of 50%, however Chatham-Kent Hospice will be looking at offering admission when PPS 40% or lower.
- Completed DNR Confirmation Form (accompanies resident to Hospice)
- Name of funeral home selected by resident/family
- Expected prognosis less than three months
- Home Pronouncement Plan (HPP) initiated or completed
- Discussion has taken place to turn off Implantable Cardioverting Defibrillator (ICD) if applicable
- Does not require a secure unit or physical restraints
- Documentation regarding possible infections (MRSA, VRE, C Difficile as applicable).
- No indication of client Clostridium Difficile - unable to admit if known or expected C Diff
- Agreeable to Palliative Care Consultative Team (PCCT) assessment (community patients only)
- Discussion has taken place regarding treatment variables (chemotherapy, radiation)
- Goals of care consistent with end-of-life



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## Further Information regarding admission process

1. The ESC LHIN is to be contacted in order to initiate the eligibility process and related forms.
2. If a patient is in hospital (CKHA) an order for Palliative/Supportive Care Referral may be initiated. Palliative Care staff will work with the hospital or community ESC LHIN Care Coordinator to complete the assessment and application to Hospice. Chatham-Kent Hospice will work closely with the PCCT Team and LHIN Care Coordinators in hospital and community to develop a wait list through direct communication.
3. Providers outside of Chatham-Kent will contact their local LHIN for assessment or connection to an ESC LHIN Care Coordinator, or contact Chatham-Kent Hospice directly for information or questions.
4. Chatham-Kent Hospice may admit on weekends and holidays depending on bed availability and circumstances. The ESC LHIN Care Coordinator (In Office Care Coordinator) can assist with the process on weekends. Although the LHIN determines eligibility, the Chatham-Kent Hospice Clinical Resource Nurse or Care Manager will be the person who actually determines admission and collaborates with the LHIN Care Coordinator for bed offers and finalizing admission arrangements.

## Chatham-Kent Hospice Core Physician Team:

*Dr. Samantha Chandrasena (lead physician), Dr. Thomas Burgess, Dr. David Huffman, Dr. Donna Watterud, Dr. Jim Wheeler, Dr. Kate Bailey and Dr. Kamran Karatela.*

*Dr. Ian Johnston* is the Paediatric Resource Physician for Chatham-Kent Hospice

The Chatham-Kent Hospice Core Physician Team will be available for admissions and coverage. If physicians from the community wish to assume care for their patients at Hospice, they may do so under the terms of the Chatham-Kent Hospice Primary Care Physician Agreement, or may opt to share care or transfer care to the Hospice Core Physician Team.

## Contact information:

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