



Committee Member Role Description

Accountability

The Committee Members for the Chatham-Kent Hospice Foundation (Foundation) is collectively accountable to the Committee Chair. They are accountable to the objectives set out by the Foundation Board.

Authority

The Committee Members have no formal authority to direct the Board or the affairs of the Foundation, unless otherwise authorized.

Term of Office

Reviewed annually

Responsibility

Committee Members are responsible for acting in the best long-term interests of the Foundation and the community.

Primary Duties

- Prepare for and participate in Committee meetings
- Participate in the review of the Committee's objectives
- Abide by the by-laws, code of conduct, conflict of interest, confidentiality and other policies that apply to the Committee
- Identify prospective Committee Members and assist in the recruitment process
- Attend and participate in the Annual General Meeting

Qualifications

- Knowledge of the community
- Commitment to the Foundation's mission and strategic directions
- A commitment of time
- Satisfies the requirements of the Foundation's Volunteer Screening Process

Evaluation

The performance of Committee Members is evaluated annually in the context of the evaluation of the committee and is based on the carrying out of duties and responsibilities as outlined above.